

**NOTIFICATION TO MEMBERS - REGULAR MEETING**  
**BOARD POLICY NO. 1.006**

It shall be the policy of the Executive Cabinet that upon the adoption of the Schedule of Regular Executive Cabinet Meetings prior to July 1st each year, the Clerk shall furnish each Executive Cabinet member with a copy of the adopted list of meeting dates, times, and places.

A copy of the adopted dates shall be sent to local newspapers of general circulation. Further, a written notice of each regular Executive Cabinet meeting shall be delivered to the place of residence of each Executive Cabinet member at least 72 hours before each meeting.