

Table of Contents

NAAEC Executive Cabinet General Policy Categories	Page
<u>General Executive Cabinet Consortia Policies.</u> A category of general policies and bylaws affecting consortia member adult schools and community colleges, including: administrators, staff, and community stakeholders. Subjects may include but are not limited to: policy and procedure development.	1.000
ADOPTON OF POLICIES AND BYLAWS	1.001
AGENDA	1.002
AMEDMENT OR SUSPENSION OF POLICIES & BYLAWS	1.003
CONFLICT OF INTEREST CODE	1.004
GOVERNANCE – BROWN ACT	1.005
NOTIFICATION TO MEMBERS – REGULAR MEETING	1.006
MEETINGS OF STANDING COMMITTEES	1.007
EXECUTIVE CABINET MINUTES	1.008
EXECUTIVE CABINET MOTIONS	1.009
THE CONSORTIUM ACTS THROUGH THE JPA	1.010
NEW MEMBERS	1.011
ORDER OF BUSINESS	1.012
PARLIAMENTARY PROCEDURE	1.013
PREPARATION OF ANNUAL PLAN	1.014
PROCEDURES DURING MEETING	1.015
PUBLIC HEARINGS	1.016
NOTIFICATION TO MEMBERS – SPECIAL MEETING	1.017
SUSPENSION OF RULES	1.018
RECORDING EXECUTIVE CABINET MEETINGS	1.019
VOTING	1.020
<u>Business and Finance Policies.</u> A category of policies governing Consortium Executive Cabinet financial resources. Subjects may include but are not limited to: authorization, contracts, budgets, and purchasing.	2.000
BUDGET MANAGEMENT	2.001
CARRYOVER OF FUNDS	2.002
DUTIES OF FISCAL AGENT	2.003
RETENTION OF RECORDS	2.004