

PUBLIC HEARINGS
BOARD POLICY NO. 1.016

It shall be the policy of the Executive Cabinet that it may call special meetings for the purpose of holding a public hearing on any given matter requiring Executive Cabinet action. In order to maintain orderly discussion, the following procedures shall be followed by the Executive Cabinet:

1. The Executive Cabinet may request advice of its Counsel pertaining to the need for legal representation on any request for a public hearing.
2. The Clerk of the Executive Cabinet shall secure the names of all those persons wishing to be heard before the Executive Cabinet.
3. After the meeting has been officially opened, the President of the Executive Cabinet or the presiding officer shall briefly state the purpose of the public hearing and the position of the Executive Cabinet. If official action on the issue has not yet been taken, the President may so state and may summarize briefly the arguments for and against the issue to be decided.
4. After the speakers for and against the issue have been heard, the President shall indicate that questions pertaining directly to the issue involved will be asked by the Executive Cabinet, after which questions may be asked of the Executive Cabinet. The Executive Cabinet may set a reasonable time limit for each speaker and for questions and answers.
5. All petitions to the Executive Cabinet regarding the issue under discussion at the public hearing shall be considered only if presented to the Secretary to the Executive Cabinet in writing in time to be placed on the agenda.